



<https://jobsfor7.com/job/central-intake-nurse-remote/>

Central Intake Nurse Remote

Job Location

United States
Remote work from: USA

Base Salary

USD 40 - USD 50

Employment Type

Full-time, Part-time

Description

This position is work from home / remote.

Benefits Offered

- Healthcare
- Dental
- Vision
- PTO
- 401K

Your Job Summary

The Central Intake Nurse will be responsible for obtaining initial and ongoing referral documentation from physicians, insurers, and providers to determine appropriateness of services and/or facility placement. Coordinates the development of patient care plans that specify the frequency and duration of the services provided and initiates care with service providers.

Qualifications Required

- High school diploma required
- Current nursing license for appropriate state.
- Two (2) years of experience in healthcare administration at the managerial level, required

Job Responsibilities

- Consolidates the inbound referral processes, records and reports data related to admissions, discharges, and admission inquires to senior and facility management.
- Provides a single point of contact to verify insurance coverage, assess care needs, determine availability at facilities that are a good fit, and quickly respond to referrals from hospitals in a more succinct, organized fashion
- Receives, update, and engage with referrals, ensuring that the organization is able to provide the appropriate level of care, while also soliciting additional information to ensure the transition of care is as smooth as possible.
- Assist both patients and families by determining the services and support that are best suited for each patient, what support services are available in their community and which service will best meet their needs
- Collects data to facilitate the admissions process; ensures admission forms are properly signed and filled.

Hiring organization

OPCO Skilled Management

Date posted

October 15, 2024

Valid through

31.05.2025

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- Eliminate challenges by defining a singular access-point for patients, their families, and the organization; initiate control over acceptance criteria to ensure a more cohesive follow-up procedure.
- Reviews, audits, and supports the marketing information system by ensuring all data elements are available so that reports can be generated; responsible for the integrity of the data which is inputted into the MIS (CRM, IRM, PCC)
- May temporarily receive changes or additional job responsibilities and may temporarily assume a position in case of an unplanned vacancy, when qualified
- Other duties, responsibilities and activities may change or assigned at any time with or without notice.