



<https://jobsfor7.com/job/digital-workflow-manager-prime-video-live-sports/>

Digital Workflow Manager, Prime Video Live Sports

Job Location

United States
Remote work from: USA

Base Salary

USD 40 - USD 50

Employment Type

Full-time, Part-time

Description

Prime Video is seeking a Media Workflow Manager for our growing Live Sports Production Technical Operations team. The ideal candidate will provide leadership and support for all workflows from ingest to playout. Responsibilities include the supervision of all digital media procedures for acquisition, distribution, and archive.

The Media Workflow Manager must design, vet, and document workflows alongside the Digital Media Manager well as with the Engineering department within Tech Ops. This role requires vision, ability to deal with ambiguity, and a drive to learn and be curious in a high-pressure environment that is constantly evolving.

A successful candidate will cater to the needs of customers – both internal and external – often with little oversight. You will need to be a quick learner with the ability to work with an existing architecture while taking the time to audit and potentially retool more efficient workflows.

This role will be expected to make decisions to ensure the system fits the group's changing technical and editorial needs. Project management skills and the ability to balance competing priorities and deadlines will be critical to the success of this position.

The ideal candidate will continue to dive deep on new technology through meetings with vendors and attendance at industry conferences that showcase new best practices and technology advances.

Key job responsibilities

- Oversee day to day workflow of all assets to make sure they are efficiently delivered as required.
- Create a media delivery requirements (MDR) document for all sports in the portfolio to ensure that all needed media assets are recorded, catalogued, and named in a consistent manner.
- Work closely with production teams and vendors to manage timely delivery of assets.
- Liaise with production teams (internal and external) and vendors regularly to ensure best practices are communicated as the delivery of assets move into the QC stage.
- Ensure that all assets and documents (broadcast materials, archival elements/paperwork) are efficiently delivered as required (this includes but is not

Hiring organization

Prime Video & Amazon MGM Studios

Date posted

October 15, 2024

Valid through

31.05.2025

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limited to confirming that assets adhere to technical specifications, follow mandated file naming conventions and pass QC.)

- Learn new platforms as in-house media asset management tools expand.
- Collaborate with Amazon technology teams to improve existing tools and operational workflows by identifying problem areas and providing smart solutions.
- Set file retention policies based on projects and workflows