

Entry-Level Amazon Data Entry Jobs - No Experience Needed (Part-Time)

Hiring organization
Amazon

Job Location

United States
Remote work from: USA

Date posted
October 15, 2024

Base Salary

USD 40 - USD 50

Valid through
31.05.2025

Employment Type

Full-time, Part-time

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Description

We are seeking detail-oriented individuals to join our data entry team at Amazon. This part-time position offers an opportunity to work in a dynamic environment where accuracy and efficiency are key. No prior experience is required; we provide comprehensive training to ensure your success.

Key Responsibilities:

- * Enter data accurately into Amazon systems and databases.
- * Verify and correct data where necessary to ensure high accuracy.
- * Maintain confidentiality regarding sensitive information.
- * Assist with other administrative tasks as needed.
- Required Skills and Qualifications:
- * High school diploma or equivalent.
- * Basic computer skills including proficiency in Microsoft Office applications.
- * Strong attention to detail and accuracy.
- * Ability to work independently and as part of a team.
- * Excellent time management and organizational skills.
- Experience:
No prior experience required; comprehensive training provided.

Working Hours:

Part-time hours; flexible scheduling available.

Knowledge Skills and Abilities:

- * Familiarity with data entry processes and procedures is a plus.
- * Ability to adapt to changing priorities and workload demands.
- Benefits:
- * Competitive hourly wage.
- * Opportunities for career growth within Amazon.
- * Employee discounts on Amazon products and services.
- * Flexible scheduling options.
- Why Join Us:

Join a global leader in e-commerce and cloud computing, known for its customer-centric approach and innovation. Amazon offers a diverse and inclusive work environment where your contributions are valued and opportunities for advancement abound.